



## **GROSVENOR ROAD PRIMARY SCHOOL**

### **SCHOOL FUND MISSION STATEMENT**

#### **SCHOOL FUND AIMS**

1. Develop effective relationships between the staff, parents, wider families and the local community
2. Arrange extended school enrichment activities
3. Raise funds for school equipment, resources and projects which enhance the education of our pupils

#### **OFFICERS**

1. The Chair of the Fund is the Headteacher
2. The administrators of the fund are the School Clerks and the School Business Manager
3. The signatories of the fund are the Headteacher, A member of the Senior Leadership Team, The School Business Manager and a School Clerk
4. The Auditor of the fund is an independent auditor appointed on an annual basis by the Local Authority finance team through the School Business Manager

#### **INCOME GENERATION**

The School Fund comprises money raised from various events and activities which include:-

1. Donations
2. Commission from school photographs
3. Contributions from events held in school
4. Second hand uniform sales
5. Processing of monies raised for nominated charities
6. Miscellaneous fund raising

#### **THE SCHOOL FUND WILL BE USED TO**

1. To promote the caring ethos of the school
2. Enhance the curriculum, making learning fun and enjoyable
3. Providing additional resources to enhance learning in the school at the discretion of the Headteacher
4. Supporting educational visits at the discretion of the school
5. Providing provision for Christmas and other class parties and other opportunities both planned and opportunistic
6. Providing rewards and gifts to deserving individuals as approved by the Headteacher

#### **FINANCIAL PROCEDURES**

The financial procedure is as outlined in Grosvenor Road's Finance Policy which is reviewed and agreed on an annual basis

#### **DISSOLUTION OF THE SCHOOL FUND**

1. The School Fund will be dissolved if a) the school closes or b) the school amalgamates with another school
2. Any assets remaining after satisfying the outstanding debts and liabilities will be given to the school for the benefit of the children at the school in a charitable manner. Once the school has closed, any assets remaining will be given to a local children's charity to be chosen by the School's Governors.